

Town of Rushford Organizational Meeting

January 4, 2021

4:00 pm. Rushford Town Hall

PRESENT: Cal Champlin, Supervisor
Councilmen: William Tucker, Ken McElheny, Charles Bliss and Dennis Bliss

Supervisor Cal Champlin called the meeting to order at 4:00 PM.
The Pledge of Allegiance was said.

Town Board Committee Assignments and Supervisor Appointments for 2021

Deputy Supervisor- Dennis Bliss

Committees:

- Champlin Finance
- D. Bliss Budget
- Highway Dept.
- Legal/Legislation
- Personnel
- Summer Youth Program
- Town Clerk

- Champlin Zoning
- C. Bliss Planning
- Assessor
- Building Code Consortium

- Tucker Town Buildings & Park
- McElheny Energy Conservation
- Water District

- C. Bliss Liaison to Library Board
- D. Bliss Liaison to Fire District/Fire Department
- Champlin Liaison to Historical Society
- McElheny Liaison to Labor Day Corporation
- Tucker Liaison to REDO

A motion was made by Charles Bliss, seconded by Ken McElheny to approve the 2021 Rules of Order for the Rushford Town Board.

Carried 5 Ayes 0 Nay

A motion was made by Ken McElheny, seconded by Dennis Bliss to approve 2021 Salaries and Rates of Pay for Town Officials and Other Non-Bargaining Unit Town Employees, Full Time, Part Time, and Temporary Not Covered by Collective Bargaining Contracts.

Carried 5 Ayes 0 Nay

A motion was made by Dennis Bliss, seconded by Will Tucker to establish Time and Place for Town Board Regular Meetings and Work Sessions in 2021.

Carried 5 Ayes 0 Nay

A motion was made by Will Tucker, seconded by Charles Bliss in Pursuant to §25 of the Town Law and §11 (2) of the Public Officers Law a Motion is In Order to Approve Dishonesty/Faithful Performance Insurance Coverage for All Officers and Employees for

the Year 2021. (Supervisor-\$275,000; Town Clerk-\$25,000; Tax Collector- \$275,000;
Town Justice- \$10,000)
Carried 5 Ayes 0 Nay

A motion was made by Charles Bliss, seconded by Ken McElheny to approve 2021
Community Bank N.A., M&T and NY CLASS (Supervisor only) as the official depository
in Which the Supervisor and Town Clerk Shall Deposit All Town Monies Coming into Their
Hands by Virtue of Their Offices.
Carried 5 Ayes 0 Nay

A motion was made by Ken McElheny, seconded by Dennis Bliss to appoint Town Clerk
Tracy Pastorius as Records Access Officer and Supervisor Cal Champlin as Appeals
Officer for Town FOIL Requests for the Year 2021.
Carried 5 Ayes 0 Nay

A motion was made by Dennis Bliss, seconded by Will Tucker to approve the Appointment
of Anne Brooks to the Zoning Board of Appeals (5 yr. term).
Carried 5 Ayes 0 Nay

A motion was made by Will Tucker, seconded by Charles Bliss to approve the Re-
appointment of Tim Cansdale to the Planning Board (5 yr. term).
Carried 5 Ayes 0 Nay

A motion was made by Charles Bliss, seconded by Ken McElheny to approve the
Appointment of Jason Thomas as Commissioner of the Rushford Lake Recreation District
(1 yr. term).
Carried 5 Ayes 0 Nay

A motion was made by Ken McElheny, seconded by Dennis Bliss to approve the re-
appointment of Jonas Perry as Animal Control Officer for the year 2021.
Carried 5 Ayes 0 Nay

A motion was made by Dennis Bliss, seconded by Will Tucker to approve the re-
appointment of Rebecca Cole as Town Historian (1 yr. term)
Carried 5 Ayes 0 Nay

A motion was made by Will Tucker, seconded by Charles Bliss to approve the re-
appointment of Amy Brautigam as Secretary to the Zoning Board of Appeals and
Richmond Hubbard as Secretary to the Planning Board for 2021.
Carried 5 Ayes 0 Nay

A motion was made by Charles Bliss, seconded by Ken McElheny to approve Mileage
Allowance for 2021 at \$56 cents Per Mile for the Use of Private Cars While on Town
Business by Town Employees.
Carried 5 Ayes 0 Nay

A motion was made by Ken McElheny, seconded by Dennis Bliss to approve Payment to
Members of the Zoning Board of Appeals and the Planning Board in the amount of \$25.00
per meeting and \$35.00 for Chairman per meeting for Their Services in 2021.
Carried 5 Ayes 0 Nay

A motion was made by Dennis Bliss, seconded by Will Tucker to Designate the Cuba
Patriot as the official town newspaper for Legal and/or Display Notices.
Carried 5 Ayes 0 Nay

A motion was made by Will Tucker, seconded by Charles Bliss to authorize the Supervisor
to Subscribe to the Provisions of Section 29, Paragraphs 10 and 10-A of the Town Law

Pertaining to the Powers and Duties of the Supervisor and the Preparation and Publishing of the Annual Financial Report for the Year 2021.

Carried 5 Ayes 0 Nay

A motion was made by Charles Bliss, seconded by Ken McElheny to approve the Supervisor as Chief Fiscal Officer of the Town, the Power to Issue and Sell Various Bonds, Notes and Note Renewals for 2021 and to Prescribe the Form and Content of Same Notes in Accordance with §30 and §50 of the Local Finance Law of the State of New York.

Carried 5 Ayes 0 Nay

A motion was made by Ken McElheny, seconded by Dennis Bliss to approve Town Policies for the Year 2021 (Public Access to Records; Sexual Harassment; Procurement; Investment; Emergency Action; Official Undertaking of Town Officials; Employee Personnel; Credit Card; Travel & Education; Returned Check; Computer Systems Security Breach Notification, Drug & Alcohol).

Carried 5 Ayes 0 Nay

A motion was made by Dennis Bliss, seconded by Will Tucker to approve the re-appointment of Marilyn Kellogg to the Board of Ethics; term to expire 12/31/26.

Carried 5 Ayes 0 Nay

A motion was made by Will Tucker, seconded by Charles Bliss to retain the law firm of Pullen & Richardson P.C. to provide legal services and prosecution of town laws and ordinances on behalf of the Town for 2021.

Carried 5 Ayes 0 Nay

Delegations/Public Portion

A motion was made by Charles Bliss, seconded by Ken McElheny to adjourn to the Following Town Board Meeting to be held Monday, January 11, 2021.

Carried 5 Ayes 0 Nay

Tracy Pastorius
Town Clerk

Town Board Meetings - 2021

All Meetings of the Town Board meeting are held on the 2nd Monday of the Month Except for the meetings held on January 19th Martin Luther King Day and October 12th, 2021, due to Columbus Day and November 4, 2021, which is the Public Hearing on the 2022 Town Budget. The meetings start at 7:00 pm, preceded by a Town Board Work Session at 6:00 pm and a Work Session following the regular meeting.

January 4	Organization Meeting
January 11	Regular Town Board Meeting
January 19 (Tuesday)	Regular Town Board Meeting (audit meeting @ 6 pm)
February 8	Regular Town Board Meeting
March 8	Regular Town Board Meeting
April 12	Regular Town Board Meeting
May 10	Regular Town Board Meeting
June 14	Regular Town Board Meeting
July 12	Regular Town Board Meeting
August 9	Regular Town Board Meeting
September 13	Regular Town Board Meeting
October 12 (Tuesday)	Regular Town Board Meeting
November 4 (Thursday)	Public Hearing on 2021 Budget
November 8	Regular Town Board Meeting
December 13	Regular Town Board Meeting
December 27	Regular Town Board Meeting (Year End Budget Transfers & Payment of Bills)

2021 Salaries and Rates of Pay for Town Officials and Other Non-Bargaining Unit Town Employees, Full Time, Part Time and Temporary Not Covered by Collective Bargaining Agreement.

TITLE	Salary/Rate of Pay
Supervisor	\$4,700.00 annual
Councilman	\$1,058.00 annual
Town Clerk	\$17590.00 annual
Superintendent of Highways	\$54,675.00 annual
Deputy Supt. Of Highways	\$0.51 hourly
Animal Control Officer	\$2,200.00

Assessor	\$71,000.00 annual
Senior Assistant Assessor	\$18.50 hourly
Clerk Assessor	\$3,500.00 annual
Court Clerk	\$5,687.00 annual
Deputy Town Clerk	\$13.26 hourly
Laborer- (part-time Parks)	\$4,944.00 annual
Laborer- (part-time Town Hall)	\$14.07 hourly
Registrar of Vital Statistics	\$500.00
Town Historian	\$1,359.00 annual
Town Justice	\$7,548.00 Annual
Junior Assistant Assessor-Part Time	\$12.50 hourly
Motor-Equipment Operator (part-time Highway)	\$15.91 hourly
Planning Board Secretary	\$35.00 per meeting
Zoning Board Secretary	\$35.00 per meeting