

TOWN OF RUSHFORD ORGANIZATIONAL MEETING
JANUARY 4, 2018

Present: Peter Wade, Supervisor

Councilmen: Scott Walter, Charles Bliss, William Tucker, Ken McElheny

Other Present: Tracy Pastorius, Town Clerk

The organizational meeting was called to order by Supervisor Peter Wade at 7:00 PM.

A list of the Town Board Meetings for 2019 were presented to the Town Board members for their approval, All dates are for the second Monday of the month at 7 PM except for October and November which is on the second Tuesday of the month.

January 2	Organizational Meeting - 7 PM
January 14	Regular Board Meeting
February 11	Town Board Audit of Books – 6 PM
February 11	Regular Board Meeting
March 11	Regular Board Meeting
April 8	Regular Board Meeting
May 13	Regular Board Meeting
June 10	Regular Board Meeting
July 8	Regular Board Meeting
August 12	Regular Board Meeting
September 9	Regular Board Meeting
October 14	Columbus Day - Offices Closed
October 15	Regular Board Meeting
November 11	Veterans Day – Offices Closed
November 12	Budget Approval/Regular Board Meeting (Tuesday)
December 9	Regular Board Meeting

A motion to accept the meeting schedule by Scott Walter second by Will Tucker.

Carried 5 Ayes 0 Nay

A motion was made by Charles Bliss, second by Ken McElheny to appoint Deb Aumick to the Planning Board.

Charles Bliss – Yes	Will Tucker – No
Ken McElheny – Yes	Scott Walter – No
Peter Wade – No	

A motion was made by Peter Wade, second by Scott Walter to appoint Mike Hassett to the Planning Board.

Charles Bliss – No	Will Tucker – Yes
Ken McElheny – No	Scott Walter – Yes
Peter Wade – Yes	

Carried.

A motion was made by Scott Walter, second by Will Tucker to appoint Mike Hassett as the Chairman for the Planning Board.

Carried. 3 Ayes 2 Nay

A motion to accept the following appointments for 2019 was made by Scott Walter, second by Will Tucker.

TOWN ATTORNEY
 DEPUTY SUPERVISOR
 DEPUTY TOWN CLERK AND
 TAX COLLECTOR
 DOG CONTROL OFFICER
 TOWN HISTORIAN
 COURT CLERK
 GENERAL FUND COMMITTEE

Michael Burke/Robert Weig
 Will Tucker

Rita Hunt
 Leslie Clagett
 Becky Cole
 Nancy Fusco
 Peter Wade
 Scott Walter
 Charles Bliss
 William Tucker
 Ken McElheny
 Peter Wade
 William Westfall
 Scott Walter
 Charles Bliss
 Scott Walter
 Sam Austin
 Clair Beeman
 Kevin Margerum
 Mike Hassett
 Mike Hasset
 John Cady
 David Sabato
 Dick Hubbard
 Tracy Pastorius
 Rita Hunt
 Peter Wade
 Ken McElheny
 William Sikorski

CHAIRMAN GENERAL FUND
 HIGHWAY GENERAL FUND

CHAIRMAN HIGHWAY FUND
 DEPUTY HIGHWAY SUPERINTENDENT
 CODE ENFORCEMENT/BLDG. INSP.
 DEPUTY CODE ENFORCEMENT/BLDG. INSP.
 PLANNING BOARD CHAIRMAN
 PLANNING BOAD COMMITTEE
 ZONING BOARD OF APPEALS CHM.
 ZONING BOARD OF APPEALS COMM.
 ZONING ENFORCEMENT OFFICER
 REGISTRAR
 DEPUTY REGISTRAR
 RECORDS ADVISORY COMMITTEE

LAKE COMMISSIONER

Scott Walter – Aye
 Peter Wade - Aye
 Ken McElheny – Aye

Charles Bliss – Aye
 William Tucker – Aye

Motion Carried.

A motion by Peter Wade, second by Ken McElheny to approve the following policies:

POLICIES

OFFICIAL NEWSPAPER
 OFFICIAL DEPOSITORY
 MILEAGE

Cuba Patriot
 M & T Bank
 .58/ mile

Scott Walter - Aye
 Peter Wade - Aye
 Ken McElheny - Aye

Charles Bliss – Aye
 William Tucker – Aye

Motion carried.

A motion to pre-approve utility bills and insurance for the year to be paid as they arrive by Charles Bliss second by Scott Walter.

Scott Walter – Aye
 Peter Wade – Aye
 Ken McElheny – Aye

Charles Bliss – Aye
 William Tucker – Aye

Motion Carried.

RENEWAL OF THE POLICIES FOR THE TOWN FOR THE YEAR

- The 2012 Computer Systems Security Breach Notification Policy
- Public Access to Records
- Sexual Harassment Policy
- Procurement Policy
- Investment Policy
- Emergency Action Policy
- Code of Ethics
- Official Undertaking of Town Officials
- Employee Personnel Policy
- Credit Card Policy
- Travel & Education Policy
- Returned Check Policy

A motion by Scott Walter, second by Ken McElheny to approve the renewal of our procedures and policies for 2019.

Scott Walter – Aye
 Peter Wade -Aye
 Ken McElheny - Aye

Charles Bliss – Aye
 William Tucker –Aye

Motion Carried.

A motion to adjourn at 7:20 PM by Will Tucker, second by Peter Wade.

Scott Walter – Aye
 Peter Wade – Aye
 Ken McElheny - Aye

Charles Bliss – Aye
 William Tucker – Aye

Respectfully Submitted,