

TOWN OF RUSHFORD ORGANIZATIONAL MEETING
JANUARY 4, 2018

Present: Peter Wade, Supervisor

Councilmen: Scott Walter, Charles Bliss, William Tucker, Ken McElheny

Other Present: Tracy Pastorius, Town Clerk

The organizational meeting was called to order by Supervisor Peter Wade at 7:00 PM.

A list of the Town Board Meetings for 2018 were presented to the Town Board members for their approval, All dates are for the second Monday of the month at 7 PM except for October which is on the second Tuesday of the month.

January 4	Organizational Meeting - 7 PM
January 8	Regular Board Meeting
January 22	Town Board Audit of Books
February 12	Regular Board Meeting
March 12	Regular Board Meeting
April 9	Regular Board Meeting
May 14	Regular Board Meeting
June 11	Regular Board Meeting
July 9	Regular Board Meeting
August 13	Regular Board Meeting
September 10	Regular Board Meeting
October 8	Columbus Day Holiday
October 9	Regular Board Meeting
November 12	Offices Closed to Observe Veterans Day
November 13	Budget Approval/Regular Board Meeting (Tuesday)
December 10	Regular Board Meeting

A motion to accept the meeting schedule by Scott Walter, second by Ken McElheny.

Scott Walter – Aye

Charles Bliss – Aye

Peter Wade - Aye

William Tucker –Aye

Ken McElheny –Aye

Motion Carried.

A motion to accept the following appointments for 2018 excluding Town Attorney was made by William Tucker second by Charles Bliss.

TOWN ATTORNEY	
DEPUTY SUPERVISOR	Scott Walter
DEPUTY TOWN CLERK AND	
TAX COLLECTOR	Rita Hunt
DOG CONTROL OFFICER	Dakota Swain
TOWN HISTORIAN	Becky Cole
COURT CLERK	Nancy Fusco
GENERAL FUND COMMITTEE	Peter Wade
	Scott Walter
	Charles Bliss
	William Tucker

CHAIRMAN GENERAL FUND
HIGHWAY GENERAL FUND

Ken McElheny
Peter Wade
William Westfall
Scott Walter

CHAIRMAN HIGHWAY FUND
DEPUTY HIGHWAY SUPERINTENDENT
CODE ENFORCEMENT/BLDG. INSP.
DEPUTY CODE ENFORCEMENT/BLDG. INSP.
PLANNING BOARD CHAIRMAN
PLANNING BOAD COMMITTEE
ZONING BOARD OF APPEALS CHM.
ZONING BOARD OF APPEALS COMM.
REGISTRAR
DEPUTY REGISTRAR
RECORDS ADVISORY COMMITTEE

Charles Bliss
Scott Walter
Sam Austin
Clair Beeman
Kevin Margerum
John Morse
Joshua Thorington
Dennis Bliss
David Gleed
Tracy Pastorius
Rita Hunt
Peter Wade
Ken McElheny
Deb Aumick

LAKE COMMISSIONER

Scott Walter – Aye
Peter Wade - Aye
Ken McElheny – Aye

Charles Bliss – Aye
William Tucker – Aye

Motion Carried.

A motion by Scott Walter, second by William Tucker to approve the following policies:

POLICIES

OFFICIAL NEWSPAPER
OFFICIAL DEPOSITORY
MILEAGE

Cuba Patriot
M & T Bank
.535/ mile

Scott Walter - Aye
Peter Wade - Aye
Ken McElheny - Aye

Charles Bliss – Aye
William Tucker – Aye

Motion carried.

A motion to pre-approve utility bills and insurance for the year to be paid as they arrive by, Ken McElheny second by Charles Bliss.

Scott Walter – Aye
Peter Wade – Aye
Ken McElheny – Aye

Charles Bliss – Aye
William Tucker – Aye

Motion Carried.

RENEWAL OF THE POLICIES FOR THE TOWN FOR THE YEAR

- The 2012 Computer Systems Security Breach Notification Policy
- Public Access to Records
- Sexual Harassment Policy
- Procurement Policy
- Investment Policy
- Emergency Action Policy
- Code of Ethics
- Official Undertaking of Town Officials
- Employee Personnel Policy
- Credit Card Policy

Travel & Education Policy
Returned Check Policy

A motion by Scott Walter, second by William Tucker to approve the renewal of our procedures and policies for 2018.

Scott Walter – Aye
Peter Wade -Aye
Ken McElheny - Aye

Charles Bliss – Aye
William Tucker –Aye

Motion Carried.

A motion was made by Charles Bliss, second by Ken McElheny to enter into Executive Session at 7:26 PM regarding Pending Litigation.

Scott Walter – Aye
Peter Wade – Aye
Ken McElheny – Aye

Charles Bliss – Aye
William Tucker – Aye

Motion Carried.

A motion was made by Scott Walter, second by William Tucker to adjourn Executive Session and return to regular meeting at 7:44 PM.

Scott Walter – Aye
Peter Wade – Aye
Ken McElheny – Aye

Charles Bliss –Aye
William Tucker – Aye

Motion Carried.

The Town Board was given a hand out regarding Executive Session rules and regulations.

A motion to adjourn at 7:46 PM by Charles Bliss, second by William Tucker.

Scott Walter – Aye
Peter Wade – Aye
Ken McElheny - Aye

Charles Bliss – Aye
William Tucker – Aye

Respectfully Submitted,